

Crawley Borough Council

Minutes of the Full Council

Wednesday 23 October 2013 at 7.30 p.m.

Present:

Councillor R G Burgess (Mayor).

Councillor V S Cumper (Deputy Mayor).

Councillors M L Ayling, B K Blake, S A Blake, Dr H S Bloom, N Boxall, K Brockwell, B J Burgess, L A M Burke, R D Burrett, D G Crow, C R Eade, I T Irvine, M G Jones, S J Joyce, P K Lamb, R A Lanzer, C C Lloyd, L S Marshall-Ascough, C A Moffatt, C J Mullins, C Oxlade, D M Peck, B J Quinn, A J E Quirk, D J Shreeves, P C Smith, G Thomas, K J Trussell and W A Ward.

Also in Attendance:

Mr A C W Crane – Honorary Freeman and Alderman.

Mr A Quine – Honorary Freeman and Alderman.

Mr P Nicolson – Appointed Independent Person.

Mr A Timms – Appointed Independent Person.

Officers Present:

Lee Harris
Ann-Maria Brown
Peter Browning
Phil Rogers
Roger Brownings

Chief Executive
Head of Legal and Democratic Services
Director of Environment and Housing
Director of Community Services
Democratic Services Officer

44. Apologies for Absence

Councillors C L Denman, J I Denman, C A Cheshire, B A Smith, L A Walker and K B Williamson.

Mr J G Smith – Honorary Freeman and Alderman.

45. Members' Disclosures of Interests

The disclosures of interests made by Members were set out in **Appendix A** to the minutes.

46. Communications

(a) The Birth of the Royal Baby, Prince George

The Mayor informed the Council that he had recently received a reply to his letter sent, on behalf of the Council and the Crawley community, to the Duke and Duchess of Cambridge to congratulate them on the birth of their baby boy, Prince George. As this was the day that Prince George had been christened, the Mayor felt it fitting to read out that reply to the Full Council, which included their Royal Highnesses warmest thanks and best wishes to the Mayor, the Council and citizens of Crawley for their kind wishes and congratulations.

(b) Presentation by Mr George, a Grenadian national, to the Crawley Museum Society

The Mayor had earlier that day hosted a meeting with the Crawley Museum Society and Mr George, a Grenadian national, who had lived in Crawley since 1959 and who had designed the Grenadian flag. As a way of forging links between Crawley and Grenada, Mr George presented to the Museum a glass framed case containing a flag of Grenada and of St George, along with other items, and the Mayor conveyed his pleasure in being part of that presentation.

(c) 40th Town Twinning Anniversary between Crawley and Dorsten

The Mayor announced that he had recently visited Dorsten in Germany – Crawley's Twin Town, to mark the 40th Town Twinning Anniversary between the two towns. The Mayor explained that both he and the Bürgermeister of Dorsten had signed a document which commemorated the Anniversary, and which celebrated the long partnership and the continuing bond of friendship between the towns. West Sussex County Council at its last Full Council meeting had offered its own congratulations regarding this special event.

47. Presentation of long Service Badges

The Mayor presented each of the following Members with a badge commemorating their long service as Members of Crawley Borough Council and thanked them for their long and dedicated service with this Authority:-

AWARD	NAME
15 Years	Councillor Quinn
10 Years	Councillor Burke

48. Public Question Time

A Question asked in accordance with Council Procedure Rule 9 was as follows:

Questioner's Name	Subject	Name of Councillor(s) Responding
Mr J Herbert	Mr Herbert asked why the agenda for the recent Extraordinary meeting of the Full Council, which considered the possibility of a second runway at Gatwick Airport, did not include provision for a public question time.	The Mayor indicated that there was currently no requirement within the Council's constitution to have a public question time at Extraordinary meetings. Whilst this was something that could perhaps be changed in the future, he emphasised that the matter of the possible second runway at Gatwick did form part of a major consultation process being undertaken by the Airports Commission for which the public would have various opportunities to make representations and which the Mayor agreed was a very important issue.

49. Minutes

The minutes of the following meetings of the Full Council were approved as a correct record and signed by the Mayor:-

- (i) [24 July 2013](#) – Ordinary meeting of the Full Council.
- (ii) [26 September 2013](#) – Extraordinary meeting of the Full Council.

50. Items for Debate (Reserved Items)

Members indicated that they wished to speak on a number of items as set out in the following table:

Minute Book Page no.	Committee/ Minute no. (and the Member reserving the item for Debate)	Subject (Decisions previously taken under delegated powers, reserved for debate only).	Subject (Recommendation to Full Council, reserved for debate)
46	Development Control Committee 2 September 2013 Minute 27 (Labour Group)		Updating the Council's Code of Conduct on Planning Matters (Recommendation 1)

Minute Book Page no.	Committee/ Minute no. (and the Member reserving the item for Debate)	Subject (Decisions previously taken under delegated powers, reserved for debate only).	Subject (Recommendation to Full Council, reserved for debate)
48	Licensing Committee 4 September 2013 Minute 3 (Labour Group)		Scrap Metal Dealers Act 2013 (Recommendation 2)
53	Overview and Scrutiny Commission 9 September 2013 Minute 27 (Labour Group)	Lifeline Service	
53	Overview and Scrutiny Commission 9 September 2013 Minute 28 (Labour Group)	The Proposed Scrutiny Topic – Supporting the Commemoration of the Centenary of World War One	
60	Cabinet 11 September 2013 Minute 41 (Labour Group)		Quarterly Budget Monitoring 2013-2014 Quarter 1 (Recommendation 3)
68	Audit and Governance Committee 30 September 2013 Minute 14 (Labour Group)	Local Code of Corporate Governance	
69	Audit and Governance Committee 30 September 2013 Minute 16 Councillor S A Blake	Fraud Team Report	
72	General Purposes Committee. 1 October 2013 Minute 7 (Labour Group)	Individual Electoral Registration	
73	General Purposes Committee. 1 October 2013 Minute 8 (Labour Group)	Review of Polling Districts	

Minute Book Page no.	Committee/ Minute no. (and the Member reserving the item for Debate)	Subject (Decisions previously taken under delegated powers, reserved for debate only).	Subject (Recommendation to Full Council, reserved for debate)
74	General Purposes Committee. 1 October 2013 Minute 9 (Labour Group)		Changes to the Constitution (Recommendation 4)
83	Overview and Scrutiny Commission 7 October 2013 Minute 43 (Labour Group)	Scrutiny Panels - Financial Deprivation Scrutiny Panel	
85	Cabinet 9 October 2013 Minute 50 (Labour Group)		Review of the Housing Allocations Scheme following the Localism Act 2011 (Recommendation 5)
89	Cabinet 9 October 2013 Minute 53 (Labour Group)		Review of Pension Discretions (Recommendation 6)
90	Cabinet 9 October 2013 Minute 54 (Labour Group)		Amenity Services Local Pay Agreement (Recommendation 7)

51. Reports of the Cabinet, Overview and Scrutiny Commission and Committees

Moved by Councillor V S Cumper (as the Deputy Mayor) and

RESOLVED

That the following reports be received:

- (a) Development Control Committee – 15 July 2013.
- (b) Development Control Committee – 5 August 2013.
- (c) Development Control Committee – 2 September 2013.
- (d) Licensing Committee – 4 September 2013.
- (e) Overview and Scrutiny Commission – 9 September 2013.
- (f) Cabinet – 11 September 2013.
- (g) Development Control Committee – 23 September 2013.
- (h) Audit and Governance Committee – 30 September 2013.
- (i) General Purposes Committee – 1 October 2013.

- (j) Overview and Scrutiny Commission – 7 October 2013.
- (k) Cabinet – 9 October 2013.

Recommendations to Full Council not Reserved for Debate (Unreserved Items)

Whilst at this point (and as indicated in the agenda) it was to be moved that the recommendations to Council, which had not been reserved for debate be adopted, this was not now necessary as all the recommendations to Council had, on this occasion, been reserved for debate.

52. Reserved Items

The matters identified in Minute No. 50 above were debated by the Council. These included:

(a) Matter raised under the report of the Overview and Scrutiny Commission – 9 September 2013

With regard to the matter of the Proposed Scrutiny Topic – Supporting the Commemoration of the Centenary of World War One (Minute no. 28), and in addition to the issues already raised in the Commission's 9 September report, the Full Council considered a range of matters in moving its support forward on this commemoration. These included the possibility of joining other local authorities / community groups as part of an associated initiative referred to by Councillor Irvine, the use of poppies (both red and white) to reflect all suffering that had taken place, and the need for regular updates on the Council's commemoration support as part of the work of the Crawley Civil Military Partnership (CCMP) Sub Group. The Cabinet Member confirmed that he would feed back the views of Members and that he would provide regular updates to all Members via Information Bulletins on the work of the CCMP's Sub Group. Various people would be invited to join the Sub Group, and the Commission would receive an additional report on firm proposals on the commemorations once they had been devised.

(b) Matters raised under the report of the Audit and Governance Committee – 30 September 2013

(i) With regard to the matter of the Local Code of Corporate Governance (Minute no. 14), a Member reiterated his view that there should be further transparency of governance processes (including those in respect of working groups, project groups and forums), and suggested that the development of transparency in such areas of operation should be reflected in this Local Code. In response, the Council was reminded that the Council's current governance structures were continuing to be the focus of a wide range of work being undertaken, and which was to be reported to Members in due course, whilst the Local Code itself was currently receiving further consideration for submission to the Committee's next meeting. It was emphasised that in terms of the recent appointment of the Chair of the Budget Advisory Group, that appointment had been made in line with the Council's Constitutional requirements.

(ii) With regard to the matter of the Fraud Team Report (Minute no.16), the Council conveyed its thanks and appreciation to the Team for the excellent progress it was achieving.

(c) **Matters raised under the report of the General Purposes Committee – 1 October 2013**

(i) With regard to the matter of Individual Electoral Registration (Minute no.7), the Council was assured that the Electoral Services Manager and his Team would be doing everything possible to ensure that under the new arrangements all those entitled to vote would be included on the Register, and that over the coming period Members would continue to be updated on the Individual Electoral Registration processes and information relating thereto.

(ii) With regard to the matter of the Review of Polling Districts (Minute no.8), and in response to their comments, It was emphasised to Members that should they have any suggestions for polling district improvements, then they should feed those suggestions into the review process.

(d) **Matter raised under the report of the Overview and Scrutiny Commission – 7 October 2013**

With regard to the matter of Scrutiny Panels - Financial Deprivation Scrutiny Panel (Minute no.43), and following discussions in reviewing and assessing the Panel's work regime at its meeting of the previous evening, the Council further discussed the matters arising. The Chair of the Panel informed the Council that a report on proposals evaluating the future of the Panel would be submitted to the meeting of the Overview and Scrutiny Commission to be held on 2 December.

(e) **The reserved items containing recommendations to Full Council.**

These were dealt with as set out in Minute Numbers 53, 54, 55, 56, 57, 58 and 59 below:-

**53. Updating the Council's Code of Conduct on Planning Matters
(Development Control Committee – 2 September 2013)
(Recommendation 1)**

The Committee had considered report [LDS/068](#) of the Head of Legal and Democratic Services.

In the absence of the Committee's Chair, it was moved by Councillor Joyce (as Vice Chair), seconded and

RESOLVED

That the Code of Conduct on Planning Matters, as set out in Appendix B to report LDS/068, be approved and adopted.

**54. Scrap Metal Dealers Act 2013
(Licensing Committee – 4 September 2013)
(Recommendation 2)**

The Committee had considered report [PES/120](#) of the Head of Planning and Environmental Services, which provided details regarding the new Scrap Metal Dealers Act 2013, proposed delegations of powers and a licence fee level. The Committee as part of its considerations on this matter had agreed that licence fees be

set at £595.52 for a Site Licence, £514.27 for a Collectors' Licence, and that a licence would cover a period of 3 years.

Moved by Councillor B K Blake, seconded by Councillor Marshall-Ascough and

RESOLVED

- (1) That the proposed delegations as set out in Appendix A to report PES/120 be approved.
- (2) That the Head of Legal and Democratic Services be authorised to amend the Constitution to give affect to (1) above and to delete any delegations relating to legislation repealed by the Scrap Metal Dealers Act 2013.

**55. Quarterly Budget Monitoring 2013-2014 Quarter 1
(Cabinet – 11 September 2013)
(Recommendation 3)**

The Cabinet had considered the report [FIN/307](#) of the Head of Finance, Revenue and Benefits. As part of its consideration on this matter, the Cabinet had decided that: i) The projected outturn for Quarter 1 for 2013/2014 as summarised in the report be noted, and that ii) The use of 1-4-1 receipts in the sum of up to £900,000 to fund the purchase of 20 housing units from the open market through Raven Housing Trust be approved.

Moved by Councillor Dr Bloom, seconded and

RESOLVED

That a supplementary capital estimate be approved of £900,000 to fund the purchase of 20 housing units from the open market through Raven Housing Trust.

**56. Changes to the Constitution
(General Purposes Committee – 1 October 2013)
(Recommendation 4)**

The Committee had considered report [LDS/072](#) of the Head of Legal and Democratic Services.

Moved by Councillor Burke, seconded by Councillor Burrett and

RESOLVED

That the amendments to the Constitution as proposed in Appendix 1 to the minutes of the General Purposes Committee meeting of [1 October 2013](#), be agreed

**57. Review of the Housing Allocations Scheme following the Localism Act 2011
(Cabinet – 9 October 2013)
(Recommendation 5)**

The Cabinet had considered the report [SHAP/032](#) of the Head of Strategic Housing and Planning Services, which sought approval to make changes to the Council's

Housing Allocations Scheme. The report, which had been noted and supported by the Cabinet, had also been considered by the Overview and Scrutiny Commission at its meeting on 7 October 2013.

The Commission had requested the Cabinet to amend and strengthen the criteria (in relation to the *Qualification – Local Connection and Residency*) so that applicants must live for 5 (rather than 3) years continuously within the Borough. In response to this matter, the Cabinet Member reiterated that as the associated consultation had been based on proposals for 3 years' residency (which no one had objected to), if there was a major policy change to 5 years, a new 12 week statutory consultation exercise would need to be undertaken. Comments from Members at this Full Council meeting also supported a policy change to 5 years and suggested that the new consultation exercise referred to should be undertaken immediately. It was reemphasised that this would delay the Scheme's approval by Full Council from 23 October 2013 to 26 February 2014 and its projected implementation from 16 December 2013 to April 2014. It was reiterated that if approved for implementation at this meeting, the Scheme could be reviewed at anytime.

Amendment

It was moved by Councillor Marshall-Ascough and seconded by Councillor S A Blake:-

That the following text be added as part 3) to the Recommendation to the Full Council:

"3) That the operation of the scheme be reviewed six months after implementation, with a view to deciding on whether to consult further on the principle of increasing the residency criteria to 5 years".

The Council undertook a full and detailed discussion on this matter and considered all the issues raised.

The Amendment above, upon being put to the Full Council, was declared to be CARRIED. The Recommendation as now amended therefore became the substantive motion.

At the request of Councillor Burrett, and in accordance with Council Procedure Rule 17.4, the names of the Members voting for and against the substantive motion were recorded as set out below:-

For the substantive motion:-

Councillors M L Ayling, B K Blake, S A Blake, Dr H S Bloom, N Boxall, K Brockwell, B J Burgess, R G Burgess, L A M Burke, R D Burrett, D G Crow, V S Cumper, C R Eade, I T Irvine, M G Jones, S J Joyce, P K Lamb, R A Lanzer, C C Lloyd, L S Marshall-Ascough, C A Moffatt, C J Mullins, C Oxlade, D M Peck, B J Quinn, A J E Quirk, D J Shreeves, P C Smith, G Thomas, K J Trussell and W A Ward (31).

Against the substantive motion:-

None.

Abstentions:-

None.

The substantive motion was therefore CARRIED, and it was

RESOLVED

- (1) That it be noted that the Full Council has considered report SHAP/032 including the results of the consultation process (set out in Section 6 of the report) undertaken in respect of the proposed changes.
- (2) That the amendments to the Housing Allocations Scheme as set out in Appendix A to the report (and further amended in the minutes of the Cabinet meeting of [9 October 2013](#)) be approved, to take effect from 16 December 2013 or such subsequent date (to be no later than 6 January 2014) as may be agreed by the Head of Strategic Housing and Planning Services in consultation with the Cabinet Member for Housing.
- (3) That the operation of the Scheme be reviewed six months after implementation, with a view to deciding on whether to consult further on the principle of increasing the residency criteria to 5 years.

**58. Review of Pension Discretions
(Cabinet – 9 October 2013)
(Recommendation 6)**

The Cabinet had considered the report of the Head of People & Technology [PAT/015](#).

Moved by Councillor Dr Bloom, seconded by Councillor Burrett and

RESOLVED

That the Employer Pension Discretions Policy and The Industrial Injury Scheme set out as Appendices 2 and 3 to report PAT/015 be approved.

**59. Amenity Services Local Pay Agreement
(Cabinet – 9 October 2013)
(Recommendation 7)**

The Cabinet had considered the joint report of the Head of People & Technology and the Head of Amenity Services, [PAT/016](#).

Moved by Councillor Dr Bloom, seconded by Councillor Burrett and

RESOLVED

- (1) That the Amenity Services Local Pay Agreement set out in Appendix A to report PAT/016 be approved.
- (2) That delegated authority be granted to the Head of People and Technology and Head of Amenity Services to agree any minor changes to the Agreement after the 12 month review date.
- (3) That the Pay Policy be amended to include reference to the Local Pay Agreement.

60. Notice of Motion

The Full Council considered a Notice of Motion in accordance with Council

Procedure Rule 12, which was moved by Councillor Lamb and seconded by Councillor Joyce.

The Motion was as follows:-

“This council notes with concern the reductions in housing benefit for tenants in social housing on the basis of ‘under occupancy’, popularly known as the ‘Bedroom Tax’.

Tenants hit by the Bedroom Tax are often on the lowest incomes and, according to the Government’s own impact assessment, two-thirds of the households affected contain at least one disabled member.

Even before the introduction of the Bedroom Tax, the demand for smaller social rented properties in Crawley was considerably greater than the demand for larger properties and vastly greater in the case of one-bedroom properties.

Whatever the intentions of the scheme, the shortage of smaller properties in the town and the low incomes of those affected means that increasing homelessness is an inevitable consequence of the Government’s policy.

The impact of enforcing this policy locally comes at a financial cost to the council and a much greater social cost to the wider community.

This council also notes the actions taken by other local authorities to protect their residents from the Bedroom Tax and the recent announcement that, if elected in 2015, the Labour Party will make ending the policy a matter of priority.

As a result, this council resolves:

- (1) To call on the Government to reverse the changes to housing benefit, changes which cut housing benefit from some of Crawley’s most vulnerable residents on the grounds of ‘under occupancy’;
- (2) To instruct officers to investigate the ways other local authorities have protected their residents from the Bedroom Tax (including the re-classification of bedrooms in a property) and bring forward a scheme to that effect at the next meeting of Full Council;
- (3) To require that Crawley Homes officers make every conceivable effort to find alternatives to evicting families who cannot afford to pay the Bedroom Tax.”

In response to this motion (which was similar to that submitted and lost at the Full Council’s meeting in April), and in considering further issues raised, it was reiterated that the reduction in housing benefit for under occupation by one bedroom or more as part of the Government’s welfare reforms was an ongoing attempt to address both overcrowding and housing need - releasing much needed larger homes which could be allocated to local households in the greatest need within the Borough. It was clear that with tenants now downsizing in increasing numbers, this was helping, as intended, to make better use of the Council’s housing stock. With this in mind, and with more Council tenants downsizing, or being helped to downsize, people on the housing waiting list with families could now be housed. There had also been a large increase in mutual exchanges.

To further support tenants who were deemed to be under-occupying their current property to move to smaller homes, the Council had undertaken and continued to undertake significant work with regard to the provision of more housing for Crawley people, whilst in complying with legislation, and in taking on board strong advice issued by the Government, the idea of reclassifying the number of bedrooms in a

property was again dismissed. The Council was reminded that the reforms reflected a commitment to a better equality of treatment by making the rules consistent between those already in place for private sector rented housing and those now introduced in the social rented sector.

Reference was made to the fact that there had been 5 evictions so far this financial year, ie from April to September, which was the same number as the previous year - before the introduction of the reforms. It was emphasised that the Council's primary objective was to help its tenants affected by the reforms. Whilst acknowledging the impact on tenants as a result of the reforms, the Council was working closely with tenants and was providing specialist help and support where needed. It was again emphasised that with the use of initiatives introduced and the wide range of support available, the Council would continue to provide assistance to tenants, with eviction always being the very last resort.

61. Duration of the Meeting

As the business had not been completed within the two and a half hours specified within Council Procedure Rule 2.2, the Mayor required the Council to consider if it wished to continue with the meeting, and having put it to the Council, the meeting was continued for an additional period not exceeding 30 minutes.

62. Notice of Motion

(Continued)

The Notice of Motion, upon being put to the Council, was declared to be LOST.

63. Members' Written Questions

A question asked in accordance with Council Procedure Rule 10.3, together with the answer, was tabled as follows:

Questioner	Councillor Irvine
Addressed to	Cabinet Member for Housing
Subject	Sale of Council Houses

64. Announcements by Cabinet Members

Cabinet Member	Subject
Councillor Lanzer (Cabinet Member for Planning and Economic Development).	Councillor Lanzer had recently attended the Federation of Small Businesses' launch of its Procurement Charter for SME's (Small and Medium Enterprises). He suggested that two of the biggest challenges documented by that Charter were in terms of arrangements for prompt payments to SME's and in ensuring that there were no unreasonable barriers in the procurement process. With regard to the first, the Council had adopted a payment term of within 10 days against the minimum 14 days advocated by the Charter, therefore exceeding target. However, whilst

Cabinet Member	Subject
	the Council had in September paid 85% of its SME invoices within its 10 day term, Councillor Lanzer indicated that he had now requested that this be increased to a target of 95%.

65. Questions to Cabinet Members

Questions asked pursuant to Council Procedure Rule 10.1 were as follows:

Name of Councillor asking Question	Subject	Name of Cabinet Member(s) Responding
Councillor Ward	The loss of the doctors' surgery in West Green and concerns as to when, and if, it will be replaced. Reference was made by Councillor Ward to recent communications from the Crawley Clinical Commissioning Group (CCG).	Councillor Dr Bloom (as Chair of the Cabinet and Leader of the Council) acknowledged that the loss of the surgery was causing concerns and difficulties to residents in West Green. However, he understood that the CCG were continuing to look into this matter, with constructive ways being considered as to how health service provisions for that community could be taken forward.
Councillor Peck	The impact on boating facilities at Tilgate Park Lake following the recent act of vandalism regarding that site's boating storage hut / equipment.	Councillor Crow (as Cabinet Member for Leisure and Cultural Services) confirmed that the service had been disrupted, but that with replacement equipment having since been borrowed and with further help provided to the facilitator, the service had been able to continue.
Councillor Irvine	Concerns regarding the felling of trees at Worth Park.	This matter was responded to by Councillor Dr Bloom (as Chair of the Cabinet and Leader of the Council) and Councillor Crow (as Cabinet Member for Leisure and Cultural Services). It was emphasised that it was not the Council's policy to remove trees unnecessarily. The trees

Name of Councillor asking Question	Subject	Name of Cabinet Member(s) Responding
		<p>removed at Worth Park needed to be so as part of the approved major restoration works currently being undertaken within that Park. It was suggested that as with any project of this size, tree removal would perhaps create less appealing landscapes in the short term - with new planting addressing that issue longer term, whilst the Council was advised that there had been a lot of positive feedback from residents in terms of the overall project to restore the Park's original character.</p>
Councillor S A Blake	The Success of the Go Ape courses at Tilgate Park.	Councillor Crow (as Cabinet Member for Leisure and Cultural Services) confirmed that the Go Ape facilities had received more than 17,000 visitors since they opened in the Summer of this year.
Councillor Shreeves	Assurances sought following technical difficulties with designated telephone line system receiving customer payments.	Councillor Dr Bloom (as Chair of the Cabinet and Leader of the Council), assured Members that no person would be penalised for any late payments which were as a result to the system's temporary failure.
Councillor B K Blake	Assurances sought that appropriate arrangements were in place in readiness for snowfalls this autumn and winter.	Councillor Trussell (as Cabinet Member for Environmental Services) identified the various arrangements in place, and referred to, as an example, the increase in the number of Snow Force volunteers which had now been engaged to assist the community when required. Further volunteers were still being sought and that along with the undertakings of the County Council and the

Name of Councillor asking Question	Subject	Name of Cabinet Member(s) Responding
		large number of vehicles that would be on standby, it was felt that this Council was prepared as much as it could be.

66. Duration of the Meeting

The business of the meeting had still not been completed within the earlier agreed 30 minute extension (Minute No. 61 refers), and whilst the item of business on Questions to Committee Chairs was still outstanding, the Mayor proceeded to close the meeting. With the Mayor having put it to the Council, the vote was in favour of not continuing the meeting.

67. Closure of Meeting

The meeting ended at 10.35 p.m.

R G Burgess
Mayor

APPENDIX A

Members' Disclosures of Interest

Member	Agenda Item No.	Name and date of Cabinet/ Committee and Minute No.	Minute Book Page No.	Subject or Planning Application No.	Type and Nature of Disclosure.
Councillor G Thomas	8(1)(b)	Development Control 5 August 2013 Minute 20	38	CR/2013/0255/FUL	Personal interest. Cllr Thomas is a Northgate councillor.
Councillor P C Smith	8(1)(b)	Development Control 5 August 2013 Minute 20	38	CR/2013/0255/FUL	Personal interest. Cllr Smith declared he had been discussing the item with local residents.
Councillor R D Burrett	8(1)(e) and 9	Overview and Scrutiny Commission 9 September 2013 Minute 27	53	Lifeline Service	Personal Interest as a member of West Sussex County Council.
Councillor R D Burrett	8(1)(e)	Overview and Scrutiny Commission 9 September 2013 Minute 31	55	Health and Adult Social Care Select Committee (HASCSC)	Personal Interest as a member of West Sussex County Council.
Councillor S A Blake	8(1)(g)	Development Control 23 September 2013 Minute 32	66	CR/2013/0388/FUL Scout Group and Guides Hall and garages adjacent to 53 Lark Rise, Langley Green, Crawley	Personal Interest as her husband was the President of Crawley District Scouts.
Councillor R D Burrett	8(1)(j)	Overview and Scrutiny Commission 7 October 2013 Minute 42	83	Health and Adult Social Care Select Committee (HASCSC)	Personal Interest as a member of West Sussex County Council.
Councillor R D Burrett	8(1)(k) and 9	Cabinet 9 October 2013 Minute 53	89	Review of Pension Discretions	Personal Interest as a member of the Local Government Pension Scheme, and also as a member of the Local Government Association Local Government Pensions Committee.
Councillor Dr. H S Bloom	8(1)(k) and 9	Cabinet 9 October 2013 Minute 53	89	Review of Pension Discretions	Personal – a Member of the Local Government Pension Scheme

Member	Agenda Item No.	Name and date of Cabinet/ Committee and Minute No.	Minute Book Page No.	Subject or Planning Application No.	Type and Nature of Disclosure.
Councillor D G Crow	8(1)(k) and 9	Cabinet 9 October 2013 Minute 53	89	Review of Pension Discretions	Personal – a Member of the Local Government Pension Scheme.
Councillor R A Lanzer	8(1)(k) and 9	Cabinet 9 October 2013 Minute 53	89	Review of Pension Discretions	Personal – a Member of the Local Government Pension Scheme
Councillor C C Lloyd	8(1)(k) and 9	Cabinet 9 October 2013 Minute 53	89	Review of Pension Discretions	Personal interest as a member of the Local Government Pension Scheme.
Councillor W A Ward	8(1)(k) and 9	Cabinet 9 October 2013 Minute 53	89	Review of Pension Discretions	Personal interest as a member of the Local Government Pension Scheme.